

Dr. Kay Davis
kdavis@pepperdine.edu

EDET 729 (1 unit) *Communication and Information Technology*

Course Assignments & Activities

Assignment & Weight	Due Date
Annotated Bibliography (35%)	Oct 31 (submit electronically)
Brief Analysis Paper (50%)	Nov 29 (submit electronically)
Participation in on-line sessions (15%)	TBA

Annotated Bibliography Guidelines

This assignment involves your conducting an electronic search of the literature and locating 8 to 10 document sources on one of the topics below. Once located, download a full-text version for your review. Then prepare an annotated bibliography according to the explanation and examples below.

An annotated bibliography is a list of sources with each entry accompanied by an annotation. The annotation is a short description that describes the nature or value of the material for you personally. It is not the author's abstract of the work. An annotation follows the full source citation; usually double line spaced from the citation to set the annotation apart from the reference citation.

Topic Choices

- Ethical and/or Legal Issues as a Result of Technological Change
(software use on multiple computers; rights to privacy; confidentiality; downloading pictures/objects from web; shared use within organizations)
- Technology and Communication
(collaborative writing; information literacy; on-line learning; global communication)
- Technology and Group Process
(on-line seminars; videoconferencing; organizational implications such as electronic committee meetings)

To submit this assignment

Your presentation should have a cover page which indicates the following: your name, month/year submitted, title of the paper which sufficiently indicates the topic selected for the literature search, course ED 729; faculty name. You may use single-line spacing within each annotation (as demonstrated in examples below). You are to use Endnote for the preparation of this assignment. The Assignment must be presented electronically as an attachment to an email. Name your word document as follows: yournameABib.doc

Due: October 31, 2004

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Examples of Annotations

- Hinman, L. (1998). *Ethics: A pluralistic approach to moral theory*. Thomson.

Provides an overview of the major ethical theories (egoism, utilitarianism rights theories, Kant, deontology, virtue) within the broader context of multiculturalism. This pluralistic approach to moral theory integrates the discussion of diversity issues into an analysis of ethical relativism, laying the foundation for a robust theory of critical multiculturalism in ethics.

- Anderson, W.T. (ed). (1995). *The truth about the truth: De-confusing and re-constructing the postmodern world*. Penguin Putnam.

The text provides an exploration of the complexities of postmodern thought—constructivism, deconstruction, irony, pluralism, multiculturalism. Presents the roots of postmodernism and what it does to cultural symbols and differences, and how it affects psychology religion, and science.

Analysis Paper Guidelines

Considering the topic which you selected for your annotated bibliography, prepare a paper which presents this topic. Organize this discussion in a manner that is logical and consistent with a **stated purpose**. In your scholarly writing voice, describe and integrate the various authors' views. Vary your style to include both paraphrased as well as quoted material. Cite at least 5 of your annotated bibliography sources.

The length of this paper should be from 4 to 6 pages (not including title page, table of contents or reference list).

Submitting this assignment

Your presentation should have a cover page which indicates the following: your name, month/year submitted, title of the paper which sufficiently indicates the topic selected, course ED 729 and the faculty name. Page numbers are required on your manuscript (upper-right corner or centered at the bottom). Include a reference list which lists only those sources cited in the manuscript.

This assignment must be submitted electronically. Name your document as follows: **yournamePaper.doc**

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Due: October 31, 2004

From: Holly Ludgate <edtech_one@yahoo.com>
Subject: **[CadreX] Weekly reminders~!**
Date: October 31, 2004 4:30:51 PM PST
To: group <Cadre10@yahoogroups.com>
Reply-To: Cadre10@yahoogroups.com

1. Kay Davis annotated bibliography due today (Sunday, October 31st).

2. Tapped In session with Dr. X (Linda) on Wednesday, November 3rd 6 AM 7 Pm EST

3. If you haven't emailed the Excel file with your travel info, please do so ASAP!

4. I sent out an email to everyones Pepperdine account this week asking to confirm or not confirm Fire and Ice for Boston.. please reply ASAP for a head count!

5. We all have a lot on our plates, but remember to BREATHE! We can ALL do this!

have a good one!
holly

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The right margin for all is the normal right margin of the document.

Remember that the annotations are for us, so as well as several sentences to summarize the main idea(s) of the item, we should probably include a couple of sentences to relate the article to your research topic.

I'm copying Kay with this message, and if she sees this and let's us know we need to correct our format, it should be fairly straightforward to correct it in the output style.

Vicki Suter
Director, NLIJ Projects
EDUCAUSE
4772 Walnut Street, Suite 206
Boulder, CO 80301

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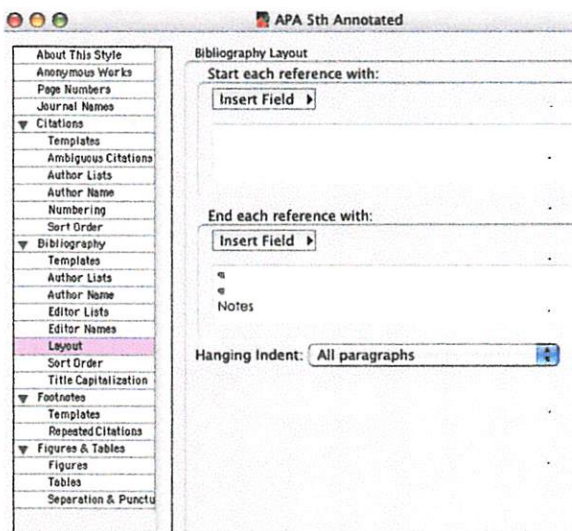
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<<http://www.library.cornell.edu/olinuris/ref/research/skill28.htm>>

The standard indent is what you stated below.

Larry

"Vicki Suter" wrote:

Just a quick note for those of you working on the Annotated Bibliography assignment for Kay. Paul, Matt, Michelle, James and I had a chat because we were confused about the format of example that appeared to be in the assignment document from Kay - which had bullets, and extra returns, etc.

In September when we were going through the exercise of editing a layout in Endnote for an annotated bibliography APA 5th edition output style, I ended up with the "end each reference" window being saved with an extra return and the word "Notes." But we couldn't find any reference that that was the correct style, and it wasn't anywhere else in our notes. We were moving kinda fast that day, so none of us can remember.

We did some poking around and research, and decided that we shouldn't assume that her assignment document was APA-formatted, because those bullets and extra returns aren't APA-compliant (as far as we can tell). Now, you can do what you want, but this is what the group of us decided to do, based on the annotated bibliography that is in the APA manual itself (see starting on p. 368). (We couldn't find anything in the APA online site <http://www.apastyle.org>, and nor was there any sample annotated bibliography on the <http://www.dianahacker.com/writersref> site.

We're going to format our 8-10 citations (most of which probably should be journal articles from peer-reviewed journals) in the same manner as for a normal reference list, then follow these instructions for adding an annotation:

1. Start first line of citation at left margin, then use 4-space hanging indent for second and subsequent lines (as are required for citations in a bibliography), as shown below.
2. At the end of the citation, press the Return Key to drop down to the next line. We are not going to add a blank line because there isn't one in the version in the APA manual.
3. The annotation is indented as a block, 2 additional spaces.
4. The right margin for all is the normal right margin of the document.

Remember that the annotations are for us, so as well as several sentences to summarize the main idea(s) of the item, we should probably include a couple of sentences to relate the article to your research topic.

I'm copying Kay with this message, and if she sees this and let's us know we need to correct our format, it should be fairly straightforward to correct it in the output style.

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